

Dean, School of Liberal Arts & Sciences

The Dean of the School of Liberal Arts and Sciences is appointed by the President upon the recommendation of the Provost, who provides leadership to the School of Liberal Arts and Sciences and its component departments. The Dean of the School of Liberal Arts and Sciences focuses on supervision of department chairs, the professional development of the faculty within the School of Liberal Arts and Sciences and, working with the Provost, on hiring, annual review, and tenure and promotion review of faculty. In addition, the Dean focuses on support of students in the School's academic program, including supervising resolution of student complaints beyond the department chair level. The Dean of the School of Liberal Arts and Sciences reports to the Provost, performing the duties they delegate and, in general, is responsible for all academic affairs within the School of Liberal Arts and Sciences. The Dean represents the School on the Leadership Council. Duties shall include:

- Provide administrative oversight of and responsibility for each unit within the School of Liberal Arts and Sciences;
- Enforce the policies of the faculty, including determining the disqualification or placement on probation of students majoring in programs of the School of Liberal Arts and Sciences and appointing students within the School to the Dean's List or conferring other honors in recognition of academic excellence;
- Recommend to the Provost all appointments, promotions, salaries, and changes or terminations of employment among the faculty and staff of the School of Liberal Arts and Sciences;
- Exercise oversight of and responsibility for all budgets within the School;
- Assist the Provost in providing vision and leadership in promoting curriculum development in and between the units of the School and other areas of the University;
- Encourage and promote faculty development in every unit of the School;
- Assist with all School of Liberal Arts and Sciences assessment and accreditation activities;
- Assist the Provost in working with the Office of Enrollment Management to promote the recruitment of students;
- Assist in retention efforts in all units of the School; and
- Other duties as assigned by the Provost.