

Policy on Updating Catalog – Graduate and Undergraduate

The Registrar will produce and publish the Undergraduate Catalog prior to August 1 of each new academic year. The catalog will be published on the university's website and a hard copy kept on file in the Registrar's Office. Updates/changes made during the academic year will be published by the Registrar as "Revised Catalog" on the website. Students will be notified of changes via email and My.Converse. Archived undergraduate catalogs will be published on the university's website and kept in hard copy form in the Registrar's Office.

The Office of the Graduate School will be responsible for producing and publishing the Graduate Catalog prior to August 1 of each academic year. The catalog will be posted on the university's website. Updates/changes made during the academic year will be published via "Revised Catalog" on the website along with archived Graduate Catalogs. Students will be notified of changes in the Graduate Catalog via student email and My.Converse. A hard copy of previous Graduate Catalogs will be kept in the Graduate School Office. Converse University students located at the University Center in Greenville and students who take on-line courses as well as students who attend classes on the Spartanburg Campus will have equal, electronic access to Undergraduate and Graduate Catalogs.