

# Evaluation of Teaching

Adjunct faculty are non-tenure track faculty who do not teach a full teaching load of 24 teaching load hours per year and normally teach no more than 12 teaching load hours per year. Adjunct faculty are employed on a semester-to-semester basis only when there is sufficient enrollment for the course as determined by the appropriate academic dean. Adjunct faculty are not eligible for benefits, tenure, or promotion. Adjunct faculty must meet the qualifications for teaching the courses assigned to them. These qualifications are determined by the appropriate dean in consultation with the provost.

The evaluation of adjunct faculty is the responsibility of each department chair supervising courses taught by these faculty. Adjunct faculty are evaluated with regard to their teaching performance and not with regard to their professional activity or service to the University. Evaluations occur on a per-term basis. Evaluation consists of the review of the course syllabus. The evaluation of teaching performance specifically references teaching evaluations. The department chair will discuss the written evaluation with the adjunct faculty member, providing guidance and support when necessary and appropriate.