

# Appeals

- Appeals for suspension of financial aid are reviewed by the Student Financial Aid Appeals Committee.
- The number of appeals will be limited to two (2) per student and forms may be obtained from Student Financial Services.
- Appeals must include an academic plan signed by the Associate Provost for Student Success detailing the requirements the student must meet to ensure SAP standards are met by a specific time and to ensure the students progressing to graduation. Appeals for an extension to the maximum timeframe should include the remaining classes needed to graduate and the anticipated graduation date. Approvals to the maximum timeframe are only granted with **extreme extenuating circumstances.**
- Appeals also must include a **detailed typewritten explanation** from the student of why satisfactory progress was not made and what has changed that will make it possible to meet standards. Examples of acceptable extenuating circumstances include prolonged hospitalization during the academic year, death in the family during the academic year, or other extenuating circumstances directly affecting academic performance.
- If the Student Financial Aid Appeals Committee determines that justifiable evidence of extenuating circumstances exists, a student may receive an extension of financial aid eligibility and be placed on financial aid probation.