

# Student Financial Aid and Student Accounts

## Tuition and Fees

The Undergraduate Catalog statement is considered sufficient notice of the time and terms of payment. Statements, however, are sent monthly via the my.converse.edu portal, as reminders and for the convenience of parents and guardians. All traditional undergraduate students should set their parents up for use on the parent portal. This will be the only means of seeing your billing statement. Fees must be paid promptly at the times specified.

## Residential Students

Comprehensive Fee     \$36,170  
Includes tuition of     \$22,746  
and room and board of \$13,424

*Room and board fee includes local telephone service, high-speed internet access, laundry, and cable television.*

Student Government Association (SGA) Fee of \$175 per semester.

All new students (freshman and transfer) will be assessed a matriculation fee of \$250 in the first semester of enrollment.

Residential students will pay a \$100 room damage deposit in the first semester of enrollment. This deposit is refunded when the student separates from Converse and there are no room damage charges or fees.

## Schedule of Payments

For new and transfer students, a non-refundable reservation fee of \$200 (to be applied toward tuition) is due by May 1st

For returning students, a non-refundable reservation fee of \$150 (to be applied toward tuition) is due on or before the Friday before Spring break each year

## Tuition and Fees Due Dates

Fall Term - refer to the Fall Academic Calendar for bill due date

Spring Term - refer to the Spring Academic Calendar for bill due date

For Students entering at Jan Term - refer to the Jan term Academic Calendar for due date.\*

\*Additional pro-rated room, board, and tuition will be charged to students entering in the January term.

## Commuting Students

Comprehensive Fees                     \$22,746  
Includes tuition of                     \$22,746  
Student Government Association (SGA) Fee \$350

All new students (freshman and transfer) will be assessed a matriculation fee of \$250 in the first semester of enrollment. The matriculation fee covers up to 10 academic transcripts and some graduation regalia and supplies.

## Schedule of Payments

For new and transfer students, a non-refundable reservation fee of \$200 (to be applied toward tuition) is due by May 1st

For returning students, a non-refundable reservation fee of \$150 (to be applied toward tuition) is due on or before the Friday before Spring break each year

## Tuition and Fees Due Dates

Fall Term - refer to the Fall Academic Calendar for bill due date

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For students entering at Jan Term - refer to the Jan term Academic Calendar for due date\*

\*Additional pro-rated room, board, and tuition will be charged to students entering in the January term.

### January Term Expenses

There are no additional charges for a January term for a traditional undergraduate student who matriculates in **both** the Fall and Spring semesters in an academic year. However, students who matriculate for the Fall and Jan Terms or the Jan and Spring Terms only will incur expenses for the January term. No refund will be granted to a student who matriculates for the Fall and does not register for the Jan Term.

Please note: A student who is only enrolled in Jan term and Spring term only, or was enrolled in the Fall semester, enrolls in Jan term and does not return for the Spring term, will be charged pro-rated tuition for the Jan term based on the number of days in the Jan term, plus a \$50 term access fee. A student living on campus for Jan Term and does not return for the Spring term will owe a prorated amount for room and board based on the number of days in the January term.

The non-refundable reservation fee of \$150 is applied to tuition for the upcoming academic year and is due by April 1<sup>st</sup> of each year. If a student elects not to return to Converse University, the fee will be forfeited and will not apply toward tuition for the previous year.

The University accepts VISA, MasterCard, Discover Card, and American Express for tuition and fee payments. For more information, contact Student Accounts at 864.596.9032 or 864.596.9592. Payments may also be made through the student or parent portal online at [my.converse.edu](http://my.converse.edu).

## SPECIAL FEES

Student Government Fee	\$350
Converse II tuition (per hour)	\$425
Part-time undergraduate tuition (per hour)	\$875
Converse II access fee (Fall & Spring semesters)	\$80
Converse II access fee (Jan & Summer terms)	\$50
Late registration fee	\$50
Drop/Add fee, per course.	\$20
Directed Independent Study (per hour) Converse II	\$450
Transcript fee	\$15
Audit fee (per class)	\$75
Super Single Room Fee (annual)	\$2,000
Course Overload (per hour over 19 hours)	\$500
Matriculation Fee (New Freshmen & Transfers, one-time payment)	\$250

Converse alumnae who are below the age of 24, have graduated from Converse University, and wish to pursue either a second degree, a second major, or take specific classes, such as student teaching, may do so at prevailing tuition costs for Converse II students. A student has graduated from Converse when the student has a diploma. These fees are not available for students who have not completed their early commencement requirements or who are returning to Converse to take the hours required for receiving a diploma.

All boarding students will maintain a damage deposit of \$100 with the Student Billing. This fee will be refunded upon the student's separation from the University after the room has been inspected and no damage noted.

## ADDITIONAL COURSE FEES

Special fees for laboratory, studio, computer programming, and other courses involving additional expenditures will be charged.

### Music Lesson Fees

*Fee for students taking one hour lesson per week*

Fall Term \$530  
Jan Term \$175  
Spring Term \$530

*Fee for students taking one half-hour lesson per week*

Fall Term \$265  
Jan Term \$87.50  
Spring Term \$265

### Teacher Education Fee

The fee is applied to student teaching for degree completion \$45  
Equitation Fees Individual Lessons (per lesson) \$35

### Off-Campus Study-Travel Fees

Students participating in study-travel programs conducted by another institution will pay Converse the actual cost of the program plus an administrative fee (currently \$500 for Spring and Fall Terms and \$250 for Summer and Jan Terms). When Converse receives a bill from the other institution, Converse will bill the student the cost of the other institution's program as well as the administrative fee. Converse will remit payment to the other institution only after payment in full has been received from the student.

Students participating in a study-travel program with a Converse University professor must pay the costs of the program, in addition to normal tuition and fees. Deadlines for payment of the appropriate fees will be announced by the professor.

## SPECIAL PROVISIONS

### Refund of Fees

Only tuition and board (meal) fees are eligible for a refund.

If a student, after registration, is dismissed from the University, he/she is not entitled to any refund of fees, or cancellation of any sum due and payable to the University.

If a student withdraws from the University during the first four weeks of the semester, tuition will be refunded according to the following schedule:

Through the first Friday after the first day of class - 100% refund

Through the second Friday after the first day of class - 75% refund

Through the third Friday after the first day of class - 50%

Through the fourth Friday after the first day of class - 25%

After the fourth Friday after the first day of class - 0%

All students withdrawing must file the appropriate paperwork with the appropriate officials before a refund being granted. Please contact the Office of the Registrar for details.

No refund will be granted to an undergraduate student who matriculates for the Fall and elects not to register for the Jan Term.

Students withdrawing in Jan and Summer terms should refer to the current year academic calendar (available at [www.my.converse.edu](http://www.my.converse.edu)) for refund dates.

Students withdrawing during or after Jan term will be charged pro-rated tuition and room and board for the Jan term.

## Delinquent Accounts

Until all tuition, fees, and other charges of the student are paid in full, Converse University:

1. Will not provide a diploma or transcript.
2. Reserves the right not to allow a student to enroll in a new term, participate in graduation exercises, or register the student's course grade on the transcript.
3. After all reasonable attempts at collecting a past-due balance have failed, accounts will be referred to a collection agency. In the event of collection, with or without a suit, the student is responsible for all fees of such collection, which may be up to 25%. The student is also responsible for any attorney fees and court costs. In addition, interest at 18% per annum will be charged on outstanding balances. Students should understand that their financial obligation to Converse University constitutes an educational loan to assist in financing their education and is not dischargeable under the United States Bankruptcy Court.
4. It is the student's responsibility to drop a course from your schedule, and if you fail to do so, you will be responsible for all tuition and fees related to the course. Please refer to the academic calendar for drop dates.

## Veteran Administration Pending Payments

We will not impose any penalties including late fees, denial of access to classes, libraries, or other institutional facilities, or require that any covered individual borrow additional funds because of the individual's inability to meet his or her financial obligations due to the delayed disbursement of funding from the VA under Chapter 31 or Chapter 33, Army Tuition Assistance or ROTC Scholarships. If your tuition benefit does not fully cover your bill for the term, the difference **must be paid** before registration in subsequent semesters. Still, any amount due from the VA will not prevent registration. Inquiries concerning Veteran Benefits, permission to certify, etc., should be directed to the Veteran's Services Coordinator in the Student Financial Services Office.

## Miscellaneous

Students desiring to register for less than a full course of study should consult Student Accounts for rates and terms and Student Financial Aid to discuss the impact of part-time enrollment on financial aid awards.

Students may use their financial aid credit to purchase textbooks in the campus bookstore (up to a maximum of \$1,000). Students with bookstore credit will be notified by email when their book voucher is ready to use. Students may not purchase apparel and personal toiletries using their financial aid book voucher. The bookstore is located in the Montgomery Building.

A service fee of \$20.00 is assessed each time a check is presented to the University, which is subsequently returned for insufficient funds.

The University does not carry insurance on students' personal belongings and therefore cannot be responsible to students for losses incurred by theft, fire, water, or other damage.